Position Title:	VENTURER PROGRAM VOLUNTEER (Youth)

Overall Purpose:

Established in 1984, Ottawa Police Venturers (1st Voyageur Council Service Alliance) is a Scouts Canada program with a focus on police and community relations. The Ottawa Police Service is the program sponsor. A Venturer becomes a registered member of Scouts Canada as well as a registered volunteer with the Ottawa Police Service.

The purpose of the program is to allow youth the opportunity to explore law enforcement as a future career choice. The Venturer program also encourages its members to participate in police initiatives that are in partnership with various community based initiatives that provide services to Ottawa area residents, particularly youth. Team building, leadership development and volunteering are important aspects of this program.

An assigned Ottawa Police Service employee coordinates the program assisted by the Venturer Advisors.

ESSENTIAL DUTIES AND MAJOR RESPONSIBILITIES RELATED TO THIS ASSIGNMENT:
Venturers are required to:

- Assist with Otawa Police Service Crime Prevention initiatives (such as Child Print);
- Assist with Ottawa Police Service events (such as the Police Memorial Service);
- Assist with community service initiatives (such as recreation programs at the Boys and Girls Club of Ottawa and community events);
- Give tours of the police facility at 474 Elgin Street;
- Attend and actively participate in all scheduled meetings and events.

VENTURER PROGRAM VOLUNTEER (Advisor)

Once a Venturer turns 18 and has completed high school, the Venturer may apply for one of the available Advisor positions with the program. As well, the Venturer may explore other volunteer opportunities within the Ottawa Police Service.

ESSENTIAL REQUIREMENTS OF THIS ASSIGNMENT:

- 14 years of age to a maximum of 18 years of age as of September 1st of the program year;
- Be a resident of Ottawa;
- Be enrolled in a secondary school;
- Have no criminal record;
- Be available for approximately 20 hours per month,
- Be of good character;
- Have demonstrated dependability;
- Have demonstrated commitment (to another program or endeavour).

DESIRED REQUIREMENTS OF THIS ASSIGMENT;

- Have proven leadership skills;
- Have previous volunteer experience;
- Have previous experience working as part of a team;
- Have participated in a Scouts Canada program.

Note: Good character and conformity to OPS authority, policies, guidelines, and directives are bona fide occupational requirements of all OPS volunteer assignments.

SUPPORTS REQUIRED/AVAILABLE FOR THIS ASSIGNMENT:

- The deposit is refunded upon completion of the program and the return of the Venturer uniform, in good condition, to the program coordinator.
- Clear boundaries and expectations;
- Convenient local bus routes are available to our various locations;
- Supervision, progress, and performance evaluations provided regularly;
- Specific identified supervisor, training, general orientation and program leadership.
- Letters of recommendation are available upon request after successfully completing one full year in the program (successful completion includes active participation and satisfactory attendance).

Note: I understand and accept that I am involved in a competitive selection process and that my application may be declined at any stage of the process. Assignments posted are currently available. They will be removed from the Web site if they are no longer available.

Vision, Mission of the Volunteer Program:

The OPS Volunteer Program is dedicated to enhancing community safety and improving the quality of life in Ottawa by
a) breaking down barriers and creating links between the police and the community;
b) helping communities develop crime prevention and problem-solving strategies;
c) helping communities police themselves;
d) supporting OPS initiatives and programs

(v. mh725 December 13th, 2011)